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Indiana University
Student Code of Conduct

Preamble

The purposes of Indiana University include the advancement of knowledge, the pursuit of truth, the development of students, and the promotion of the general well-being of society. As a community, we share a dedication to maintaining an environment that supports trust, respect, honesty, civility, free inquiry, creativity, and an open exchange of ideas.

Individual rights are best protected by a collective commitment to mutual respect. A student who accepts admission to Indiana University agrees to:

- be ethical in his or her participation in the academic community,
- take responsibility for what he or she says and does,
- behave in a manner that is respectful of the dignity of others, treating others with civility and understanding, and
- use university resources and facilities in appropriate ways consistent with their purpose and in accordance with applicable polices.

Every Indiana University student is responsible for reading and understanding this Statement, as well as other expectations identified by individual schools or organizations relevant to an academic major, professional field, or on-campus residence. This Code of Student Rights, Responsibilities, and Conduct is intended to identify the basic rights, responsibilities, and expectations of all students and student groups to serve as a guide for the overall student experience at Indiana University.

Part I: Student Rights

Indiana University recognizes its responsibility to support and uphold the basic freedoms and citizenship rights of all students. Within that context, students have the following rights:

A. Rights in the Pursuit of Education
B. Right to Freedom from Discrimination
C. Right to Freedom from Harassment
D. Right to Access Records and Facilities
E. Right to Freedom of Association, Expression, Advocacy, and Publication
F. Right to Contribute to University Governance
G. Right to Accommodation for Individuals with Disabilities
H. Rights of Student in the Judicial Process
I. Rights of Students as University Employees

Part II: Student Responsibilities
Just as students have rights, they also have responsibilities. Indiana University recognizes its responsibility to support and uphold the basic freedoms and citizenship rights of all students, and it expects students to be responsible for the following:

A. Uphold and follow all codes of conduct related to the University environment.
B. Obey all applicable university policies and procedures and all local, state, and federal laws.
C. Facilitate the learning environment and the process of learning, including attending class regularly, completing class assignments, and coming to class prepared.
D. Plan a program of study appropriate to the student’s educational goals.
E. Use university property and facilities in support of their education while being mindful of the rights of others to use university property and facilities.
F. Maintain and regularly monitor their university accounts including e-mail and bursar accounts.
G. Uphold and maintain academic and professional honesty and integrity.
H. Be responsible for their behavior, and respect the rights and dignity of others both within and outside of the university community.

In addition to these on-campus responsibilities, the university may discipline a student for acts of personal misconduct or criminal acts that are not committed on university property.

**Academic misconduct** is defined as any activity that tends to undermine the academic integrity of the institution. The university may discipline a student for academic misconduct. Academic misconduct may involve human, hard-copy, or electronic resources. Academic misconduct may include:

1. Cheating
2. Fabrication.
3. Plagiarism
4. Interference
5. Violation of Course Rules
6. Facilitating Academic Dishonesty

**Acts of personal misconduct that occur on university property**

Dishonest conduct including, but not limited to, false accusation of misconduct, forgery, alteration, or misuse of any university document, record, or identification; and giving to a university official information known to be false.

1. Assuming another person’s identity or role through deception or without proper authorization. Communicating or acting under the guise, name, identification, e-mail address, signature, or other indications of another person or group without proper authorization or authority.
2. Knowingly initiating, transmitting, filing, or circulating a false report or warning concerning an impending bombing, fire, or other emergency or catastrophe; or transmitting such a report to an official or an official agency.
3. Unauthorized release or use of any university access codes for computer systems, duplicating systems, and other university equipment.
4. Conduct that is lewd, indecent, or obscene.
5. Disorderly conduct, including obstructive and disruptive behavior that interferes with teaching, research, administration, or other university or university-authorized activity. (See Guidelines for Dealing with Disruptive Students in Academic Settings, University Faculty Council, April 12, 2005.)
6. Actions that endanger one’s self, others in the university community, or the academic process.
7. Failure to comply with the directions of authorized university officials in the performance of their duties, including failure to identify oneself when requested to do so; failure to comply with the terms of a disciplinary sanction; or refusal to vacate a university facility when directed to do so.
8. Unauthorized entry, use, or occupancy of university facilities.
9. Unauthorized taking, possession, or use of university property or services or the property or services of others.
10. Damage to or destruction of university property or the property belonging to others.
11. Unauthorized setting of fires on university property; unauthorized use of or interference with fire equipment and emergency personnel.
12. Unauthorized possession, use, manufacture, distribution, or sale of illegal fireworks, incendiary devices, or other dangerous explosives.
13. Possession of any weapon or potential weapon on any university property contrary to law or university policy; possession or display of any firearm on university property, except in the course of an authorized activity.
14. Sale of any firearms from university property or using university facilities, including through computer and telephone accounts; intentional possession of a dangerous article or substance as a potential weapon.
15. Acting with violence.
16. Aiding, encouraging, or participating in a riot.
17. Harassment, defined in Part I (c) of the Code.
18. Stalking or hazing of any kind whether the behavior is carried out verbally, physically, electronically, or in written form.
19. Physical abuse of any person, including the following:
20. Verbal abuse of another person.
21. Unauthorized possession, use, or supplying alcoholic beverages to others contrary to law or university policy.
22. Unauthorized possession, manufacture, sale, distribution, or use of illegal drugs, any controlled substance, or drug paraphernalia. Being under the influence of illegal drugs or unauthorized controlled substances.
23. Intentionally obstructing or blocking access to university facilities, property, or programs.
24. Violation of other disseminated university regulations, policies, or rules.
25. A violation of any Indiana or federal criminal law.
26. Engaging in or encouraging any behavior or activity that threatens or intimidates any potential participant in a judicial process.

Personal Misconduct Not on University Property.

The university may discipline a student for acts of personal misconduct or criminal acts that are not committed on university property if the acts arise from university activities that are being conducted off the university campus, or if the misconduct undermines the security of the university community or the integrity of the educational process or poses a serious threat to self or others.

1. Indiana University is committed to the promotion of a civil community both on campus and off campus.
2. Indiana University regards off-campus activity, including but not limited to university-sponsored events, as an integral part of a student’s academic, personal, and professional growth. Thus, the
university recognizes the right of all students to expect that the university will subject individuals to the same responsibilities and disciplinary procedures when conduct:

a. Adversely impacts the university’s mission, or the tenets of this Code, such as altering academic transcripts, harassment of any kind, trafficking in term papers, use of a computer or other electronic device to obtain unauthorized access to information;

b. Presents a clear danger to the personal safety of any person or the protection of any person’s property, such as alcohol and drug offenses, arson, battery, fraud, hazing, participation in group violence, rape, sexual assault, stalking, or theft;

c. Violates policies of an academic program and related facilities, including but not limited to an off-campus clinical, field, internship, or in-service experience, or an overseas study program.
Athletic Code of Conduct
Statement of Principles on the Conduct of Participants in Student Athletic Programs

1. Introduction

Student athletic programs are an integral part of Indiana University Kokomo. Participants in the University's athletic programs—students, coaches, and other faculty and staff (collectively "participants")—are covered by the laws, regulations, policies, and procedures applicable to other members of the University community. In addition, these participants and the University itself are subject to a wide variety of requirements promulgated by Indiana University Kokomo, National Association of Intercollegiate Athletics, the River States Conference, professional coaches' and sports' organizations, and federal and state government authorities (collectively "requirements") designed to protect student athletes, ensure the integrity of the University's athletic programs, and promote fair competition. Indiana University Kokomo is committed to full compliance with all of these requirements, and engages in extensive oversight, education, and training to ensure that all participants in student athletic programs understand and comply with them.

The University's approach, however, reflects a deeper commitment to the spirit of fair, honest, skillful, and civil competition that these requirements are designed to facilitate. This statement articulates the fundamental principles of conduct for all participants in student athletic programs and for those members of the University community responsible for overseeing that conduct. This statement does not in any way replace the specific standards to which participants in student athletic programs are held. Nor does it replace or modify the terms of the Code of Student Conduct, which apply to the conduct of all Indiana University Kokomo students.

Instead, it reaffirms the foundational values of those programs, and reminds members of the University community that conduct inconsistent with those values is inappropriate and cannot be tolerated.

This statement is divided into five sections. Following the initial introductory section is section two which articulates principles applicable to all participants—including students, coaches, and other faculty and staff—in student athletic programs. Section three contains corollary principles specifically applicable to coaches and coaching staff (collectively "coaches"). Section four summarizes the obligations of University administrators and others who hold positions or serve on committees with responsibility for student athletic programs and the conduct of their participants. The final section identifies principles applicable to enforcement of this statement and other requirements applicable to participants in student athletic programs.
Eligibility

Eligibility for entering freshmen*:
For a student to be eligible for any IU Kokomo athletic competition,

1. An entering freshman student must be a graduate of an accredited high school or be accepted as a regular student in good standing as defined by the enrolling institution.

2. An entering freshman student must meet two of the three entry-level requirements:
   a. A minimum score of 18 on the Enhanced ACT or 940 on the SAT (for tests taken on or after April 1, 2016).
   
   NOTE: In order to meet the requirement, an entering freshman must achieve a score of 18 or higher on the Enhanced ACT or a score of 940 or higher, achieved on the Critical Reading and Math sections of the SAT. The test score must be achieved at a single test sitting administered by a certified tester on a National, International or official state assessment testing date to apply to this requirement. A test taken under any conditions other than those listed is considered by both testing agencies to be a residual test and cannot be used for certification purposes. The ACT/SAT must be taken prior to the beginning of the term in which the student initially participates.
   
   b. An overall high school grade point average of 2.000 or higher on a 4.000 scale;
   
   c. Graduate in the upper half of the student’s high school graduating class.
   
   NOTE 1: GED and home-schooled students
   
   The GED will be recognized as satisfying the grade point average equivalent. The GED student must achieve a score of 18 on the Enhanced ACT or 940 on the SAT to meet the freshman requirements.
   
   Home-schooled students must receive the certificate (or equivalent) granted by the appropriate state verifying successful completion of home schooling requirements and achieve the minimum ACT/SAT score to meet the freshman requirements.
   
   Students not meeting at least two of the three standards shall be denied athletics participation at a member institution for the first full year of attendance (2 semesters) that such a student is identified with any institution(s).

3. The student must be enrolled in a minimum of 12 institutional credit hours at the time of participation.

4. The student must maintain institutional identification during any term of participation.

5. The student must have accumulated a minimum of 12 institutional credit hours prior to identification for the second term of attendance. Only those institutional credit hours earned after identification (at any institution) may be applied toward meeting the 12 institutional credit hour rule for a second-term freshman. All Student Athletes must maintain a cumulative 2.0 GPA.
6. After completion of the second semester term of attendance and from then on, a student must have accumulated a minimum of 24 institutional credit hours in the two immediately previous terms of attendance.

No more than 12 institutional credit hours earned during summers and/or during non-terms may be applied to meet the 24 institutional credit-hour requirement. Such credit must be earned after one or both of the two immediately previous terms of attendance.

7. The student must be making normal progress toward a recognized baccalaureate degree and maintain a 2.000

8. Upon reaching junior academic standing as defined by IU Kokomo, a student must have a cumulative grade point average (GPA) of at least 2.000 on a 4.000 scale. The 2.000 cumulative grade point average (GPA) or higher must be certified each grading period in which the student wishes to compete after junior academic standing is reached.

9. To participate a second season in a sport, all students must have accumulated at least 24 semester institutional credit hours.

To participate the third season in a sport, all students must have accumulated at least 48 semester institutional credit hours.

To participate the fourth season in a sport, all students must have accumulated at least 72 semester institutional credit hours, at least 48 semester hours of which must be in general education and/or in the student's major field of study.

10. Repeat courses previously passed with a grade of D in the initial attempt and retaken earning a grade of C or better shall be considered towards satisfying the 24 hour rule. Repeat courses previously passed with a grade of D in the initial attempt and retaken earning a grade of D shall be excluded and cannot be considered towards satisfaction of the 24 hour rule. Only the initial attempt shall be considered towards satisfying the 24 hour rule.

A maximum of one repeat course per term previously passed with a grade of D may be counted toward satisfying the 12 hour rule.

Repeat courses passed with a grade of C or better cannot be applied to meet either the 12 hour rule of the 24 hour rule.

Please note, that if at any point an athlete becomes ineligible, he or she will not be receive athletic scholarship money.

*Policy provided by the NAIA

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**Academic Load**
All IU Kokomo student-athletes must be registered for at least 12 credit hours* during the semesters of competition. If an athlete needs to drop a course or make any schedule changes, you must see your coach or the athletic staff prior to making any changes. Any incompletes given in a course must be completed with grade turned in to the Registrar’s Office prior to the Friday preceding the start of the new semester.

*There is an exception to this rule for students who are completing their last semester prior to graduation.

Class attendance policy

There is an expectation that student-athletes attend all scheduled class meetings. Athletes are not allowed to miss classes for conditioning, practices, team meetings, or other non-competition events. Students may only miss class for a regularly scheduled athletic competition with instructor approval.

It is expected that student-athletes meet with their academic advisors early to plan for class scheduling to eliminate as many competition conflicts as possible.

Student-athletes are expected to meet with faculty members at the beginning of the semester to discuss potential class and competition conflicts. The instructor does reserve the right to not excuse student-athletes from class. It is not acceptable to notify an instructor of a competition related absence after the fact. Athletes are required to make up missed work, assignments and notes when missing class due to competitions.

Equipment Policy

All uniforms, equipment and gear must be returned to the head coach at the end of a season or at any time a student-athlete leaves a team for any reason. Any equipment that is not returned in a timely manner will be assessed and charged to the student’s bursar account. A hold of the student’s record will remain until the fees are paid or the equipment is returned to the athletic department.

Training and Injury Policy

If any medical professional or coach deems a student-athlete not fit for conditioning, practice, and/or competition, then the student will not be allowed to participate until released. Return to play status will be re-evaluated on a daily basis by the athletic trainer or team physician. The athlete will be taken through a functional progression of exercises to determine their playing status. A physicians order is the final say in return to play status and must be followed by the athletic trainer, athlete, and coaching staff. During away game competition, on site athletic trainers have the authority to prohibit injured athletes from playing in the game.
Concussion Management Guidelines*

Purpose:
Assessment and management of concussion and subsequent return-to-play decisions continue to be a very difficult challenge for sports medicine personnel. The purpose of these guidelines is to provide a consistent approach to the comprehensive care of concussions.

Definition:
Concussion is a complex pathophysiological process affecting the brain and induced by traumatic biomechanical forces. It is most commonly characterized by the rapid onset of a constellation of symptoms or cognitive impairment that is self-limited and resolves with rest but may result in a prolonged sequelae of symptoms.

Student-Athlete Education:
Indiana University Kokomo will require student-athletes to sign a statement in which they accept the responsibility for reporting all of their injuries and illnesses to the medical staff, including signs and symptoms of concussions. Critical to optimal concussion management is honest and candid reporting of symptoms by the student-athlete to the medial staff following an injury.

Concussion Evaluation:
When a student-athlete exhibits signs or symptoms that raise a concern for a concussive event, an immediate removal from play should occur. Next, an evaluation by the Certified Athletic Trainer (ATC) and/or Team Physician should occur. Common signs and symptoms of Concussion are shown in Table 1. Many of these signs and symptoms often resolve spontaneously, and may or may not be associated with any loss of consciousness (LOC).

The immediate evaluation of the injured athlete should include an assessment of the ABC’s (Airway, Breathing and Circulation) and cervical spine. An assessment of the athlete’s neurologic status should also be performed utilizing the Sport Concussion Assessment Tool (SCAT)*, to assess neurocognitive function; mainly memory and attention (see Appendix I). A timeline of the injury and the presence and severity of symptoms should be documented.

Return-to-Play:
If a concussion is suspected and/or diagnosed from the sideline evaluation, the athlete is removed from competition and may not return-to-play during that same day of competition. The athlete may be referred to an emergency department for more immediate follow-up care as signs and symptoms warrant.

Any future return-to-play decision is based on both the initial evaluation and subsequent follow-up assessments with a team physician, and is not entertained until the student-athlete is completely free of symptoms and has successfully progressed through graded exercise challenges without a return of symptoms. This progression typically starts with an initial exertional challenge such as biking or jogging for 15-20 minutes, with gradual and steady increases in exertion if the athlete remains without symptoms. More sport-specific activities are then introduced limiting risk of contact before full, unrestricted return to sport. This progression can take anywhere from days to weeks and the speed with which the athlete moves through this progression and returns-to-play is dependent on multiple factors and is guided by the team physician. Some of these factors include the clinical signs and symptoms, prior concussion history (number, remoteness, and severity), age, sport, position, and the athlete’s lack of hesitancy to return. It is essential that the athlete is completely asymptomatic before any return-to-play progression is initiated.

In addition, objective data will be collected through computerized neuropsychological testing (ImPACT) and will assist the medical staff in the return-to-play decision process. Whenever possible, this type of data should be used by way of comparison to pre-injury baseline values. However, if the athlete did not undergo baseline testing, the post-injury tests will be compared to age matched normative data.
Care should be taken to insure that all baseline and post-injury testing variables, both environmental and physiological, be controlled in order to improve the value of the comparison. Final authority for Return-to-Play shall reside with the team physician or with the designated covering physician in the event of team travel.

*Policy provided by Indiana University Athletics

Team Travel to Games

When the team is traveling by bus or van to away games, it is expected that all athletes will ride the university provided transportation*. While at an event, athletes are expected to participate in all team functions. The Student Code of Conduct and Athletic Code of Conduct policies on drugs and alcohol apply on all team travel.

If for any reason an athlete will not be riding in the university provided transportation, approval and paperwork needs to be completed with the coach prior to leaving campus.

*Coach can have discretion in extreme circumstances.

Social networking policy

As an athlete, you need to be aware that anything you post on a social networking site or on the internet can and will be viewed by your coaches and the athletic staff. Anything posted to a student-athlete’s profile which may harm the reputation of the university, a staff member, the team or the athletic department, is a violation of team rules, the IU Student Code of Conduct, or Indiana state law is subject to disciplinary procedures. Be aware that this applies to anything posted on the internet or social networking sites by other individuals. Remember that what you post on the internet is never “private”. Understand that many different people can access this information and the information posted to an online profile can be used in a multitude of unintended ways.

Ejections*

Any student-athlete ejected on one or more occasions while representing IU Kokomo in competition shall be subject automatically to the following penalties. Understand that at coach’s discretion, their penalties can supersede these policies if he/she feels it is necessary:

a. Suspension for the next contest after the student-athlete is ejected for the first time (in one sport) in a single season. A student-athlete ejected for fighting for the first time, as reported by the game official, shall be automatically suspended for two contests.

b. Suspension for the next two contests if a student-athlete accumulates two ejections (in one sport) in a single season. This includes post-season play and may carry over to the following year depending on
when the ejection occurs. A student-athlete ejected for fighting for the second time, as reported by the game official, shall be automatically suspended for three contests.

c. Ineligibility for the remainder of all regular-season and post-season participation if a student-athlete accumulates three ejections (in one sport) in a single season. Should the third ejection occur in either of the last two contests of the year, the coach or returning student-athlete will be suspended for the first two contests of the following year.

*Policy provided by the NAIA

**Drugs and Alcohol**

IU Kokomo athletics will not tolerate abuse of drugs and alcohol by student-athletes. Athletes under the age of 21 who drink alcohol will be disciplined. Any athletes over the age of 21 who supply alcohol to minors will also be disciplined. Any athlete who is arrested on drug and/or alcohol related charges will face discipline. Any athlete who uses performance enhancing drugs will face penalties.

**Hazing Policy**

Indiana state law and the Indiana University Code of Conduct prohibit hazing. Hazing is defined as any conduct which subjects another person, whether physically, mentally, emotionally or psychologically, to anything that may endanger, abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person’s consent or lack of consent.

Anyone associated with IU Kokomo athletics may not participate in any form of hazing or initiation. Any activity of this nature is strictly prohibited and allegations will be thoroughly investigated by the Dean of Students.

**Pregnancy Policy**

This policy has been developed to establish protection for the pregnant student-athlete and her unborn child. The procedures outlined in the policy will allow the student-athlete to make the best decisions concerning her pregnancy and her future as a collegiate athlete.

Procedure: The student-athlete should inform the athletic trainer at the earliest known date of pregnancy – although we cannot require you to inform us if you become pregnant, we trust that you will do what is in your own best interest and that of your unborn child. The athletic trainer will then notify the appropriate athletic administrator and coach – it is the responsibility of the student athlete to notify her physician. A student-athlete MUST first BE CLEARED by her own OB/GYN before she may participate in ANY athletic activity; this includes the signing of an informed consent by the involved physicians, the student-athlete, and a member of the IU Kokomo administrative staff. The student-athlete may be able to continue to participate in competitive activity up to the 14th week of pregnancy, depending on the sport* in which she is involved. She may continue cardiovascular and weight lifting workouts past that date only as advised/ and cleared by a physician. The student-athlete must also be cleared by a physician before returning to athletic activity, post-partum. (*Each case will be evaluated on an individual and sport basis, and treated as appropriate.)

IU Kokomo looks to provide guidance and support to the student-athlete (to facilitate the application for another year of eligibility, to facilitate the continuation of the academic process, or to offer solicited
advice on any decision related to the situation) should she seek it. IU Kokomo can offer assistance through Personal Counseling, an athletic administrator, the athletic trainer, and the individual’s coach.

Although the NAIA does not include recommendations for pregnancy, the NCAA Sports Medicine Handbook includes the following guidelines:

- The safety to participate in each sport must be dictated by the movements and physical demands required to compete in that sport. Many medical experts recommend that women avoid participating in competitive contact sports after the 14th week of pregnancy. Athletic activities associated with a high risk sport (per NAIA guidelines) should be avoided during pregnancy.
- Women who have medical conditions that place their pregnancies at high risk for complications should avoid physical activity until consultation with their obstetrician.
- The student-athlete should be aware of the warning signs to terminate exercise while pregnant: vaginal bleeding, shortness of breath prior to exercise, dizziness, headache, chest pain, calf pain or swelling, pre-term labor, decreased fetal movement, amniotic fluid leakage and muscle weakness.
- The student-athlete should be informed that the NAIA may permit a one-year extension of athletic eligibility for a female student-athlete for reasons of pregnancy.

**Discipline and Appeals Process***

Student-athletes have the right to file an appeal regarding any athletic disciplinary and most administrative decisions. Any disciplinary actions that have been adjudicated through the Student Rights, Responsibilities and Conduct Code must follow the campus procedures for appeals. If a student wishes to appeal a decision, they should be provided a copy of these procedures. Some decisions may not be appealed. The Athletic Director will not consider situations involving playing time or decisions involving the amount of an initial scholarship offer. Any other situation, however, may be appealed.

Complaints of discrimination based on race, gender, ethnicity, sexual harassment or sexual orientation should first be discussed with the Athletic Director. If the issue is not satisfactorily resolved to the complainant’s satisfaction, the individual should consult the Office of Affirmative Action.

**APPEALS:**

Indiana University Kokomo expects fair and equitable treatment of all student athletes. The university also expects compliance with any and all departmental, university, state and federal regulations and policies. If you feel that there is a situation where you were not treated correctly, you are encouraged to seek an explanation of any actions taken. At Indiana University Kokomo, this process involves the following steps.

1) Meet with your coach to discuss the situation. If, after meeting with the coach, you are not satisfied that the situation has been resolved, you should:

2) Schedule an appointment with the Athletic Director. The Athletic Director will review the situation with you. It is possible that subsequent meetings will be scheduled after the Athletic Director has discussed your concerns with all parties involved.
3) If, after meeting with the Athletic Director, you do not feel the situation has been resolved, you may ask that your situation be heard by the Faculty Athletics Committee. The committee will not include the athletic director or a coach of your sport.

Your appeal should be in writing and addressed to the Athletic Director. You may include any documentation that supports your concern. The Athletic Director will submit your appeal to the committee. You may, if you wish, attend the meeting of the committee. Advisors may also attend the hearing, but not speak for you or address the committee. Upon gathering all information and arriving at a decision, the committee will notify you in writing of the outcome of your appeal and the reasons for the decision. The Appeals decision is final.